

Minutes of the UKNCCA Committee Meeting held on 15th April 2013 via Internet Conference Call

Present: Andrew Shorrocks (AS) - Chair, Geoff Harris (GH), Rachael Williams (RW), Jackie McKellar (JMCK), Clare Corby (CC) - Treasurer, Howard Warrington (HW) –Secretary, Mike Lloyd (ML), Paul D’Arcy (PD), Chris Green - Class Administrator, Steve Jones.

AGENDA ITEM	DISCUSSION	ACTIONS
1. Welcome and Confirmation of Quorum	<ul style="list-style-type: none"> Andy Shorrocks welcomed members. And confirmed the meeting as quorate (50% attendance required) 	
2. Apologies for absence	No Apologies, full attendance	
3. Approval of Minutes of committee meetings held 12th January 2013	<ul style="list-style-type: none"> Agreed and approved. Proposed by PD and seconded by GH. 	
4. Actions arising from the last meeting.	<ul style="list-style-type: none"> North Sails - JMCK. Now been to 2 training events and Inlands. Working with 2 teams. Has made 2 sets of development sails. Keen to continue. Happy to help find a way to sponsor class. Early days with sails but good feedback and is impressed with sailors and their feedback. Zhik Sponsorship – JMCK. Sent prizes for Inlands. Ongoing monitoring of retail value of prizes Toolkit/Website – JMCK. Nothing further at this stage Moulds & Licence – GH. Moulds been removed from Somner yard to Monkey Marine. They also have Rondar moulds. Want to build a "school" spec boat + racing. Will aim to have a boat built by Burnham event and will have measured and approved by ICC measurer. Agreed 	<p>JMCK - Review plan with TR Offered trails to various sailors. Completed development day with 3 boats comparing sails. Nearly ready to offer final design.</p> <p>JMCK - Finalise agreement pass details to CG for general announcement and HW for website- DONE JMCK - review actions needed to develop - on going discussions with HW and Toolkit</p>

	<p>that we have completed obligation to Somner Dinghies by</p> <ul style="list-style-type: none"> • arranging removal of mould. • Accommodation – ML. Look into Holiday Inn and RYA deal to establish accommodation possibilities at various events. Ideas to utilise their facilities to run fund raising events in the evenings. Also look to use this deal to put up the Squad coaches. • RYA Funds - AS fed back to them how we were using the training funds - RYA happy with spend. • Photobook & Photo - PD confirmed book done. RW has team photo framed to send to HRH The Prince Andrew. • End of Squad Champs - AS booked for 11th May. Invite posted at Inlands • ICO Pack/Data Protection - GH All registered and done. • Banking / Constitution - RW/CC Constitution checked and notification allowing online banking to be used agreed and signed. 	<p>GH - Contact Chris Sumner to discuss - DONE</p> <p>CG - Already using to book coaches - DONE</p> <p>RW - Draft letter and send photo - DONE</p> <p>HW - Do NOR - DONE</p>
5. RYA & National Coach	<ul style="list-style-type: none"> • RYA have confirmed funding for 2013-14 to be similar to last year. Funds for squad development, training and admin agreed. No judge funding in line with all classes. Confirmed they will fund a coach for Flanders Regatta and send 2 coaches to the Worlds. • Confirmed Adam Bowers no longer Cadet coach and have advertised for a replacement. Interviews to take place during April. AS will be attending. 	<p>AS attended interviews. Final applicant choice announcement soon.</p>

6. Finance Update	<ul style="list-style-type: none"> • CC confirmed that training has a profit although Rutland were still to invoice. Need to look at how we use this money to re invest into the class. 	All - input required with this.
7. Future Training Schedule	<ul style="list-style-type: none"> • SJ - Need to look at makeup of squads for next year. Weymouth needs focus as venue for next year in line for 2014 Worlds. Will re look at Coaches. Nat Squad - had to go to 48th to make a squad - not ideal for the top squad. AS - do we make NS a different type of training ie team racing for Uni etc? GH - we've only had one year at this; why not see how 2nd year works out? SJ - need to have top sailors in NS if only 3 boats then fine. GH - need to make sure we have somewhere for older ones to go. 	<p>CG - Call James Tilley for NJS selection criteria</p> <p>PD - Talk to Weymouth and negotiate deal to use more often - On going</p> <p>SJ - Start to format for next year.</p>
8. Dinghy Show	<ul style="list-style-type: none"> • Stand looked great. Good videos from Iain Philpott. Attendance very low on Sunday. Roll a Dice didn't work as well as expected. Hard to sell. ML - do we need to spend the money next year? PD - conspicuous by absence if we don't. AS - Cant measure success but need to be there. PD - RYA show - we should support. 	HW - Enquire if we could retain a better position for next year - made contact, have to wait for booking form.
9. Equipment Checking - Class Measurer	<ul style="list-style-type: none"> • GH - Been talking with previous measurer who is keen to take on the practical side with GH managing paperwork and any issues that may arise. Suggested at Parkstone to do a Safety and Technical check. Consensus from group was we had lapsed on this and need to be a bit more assertive and check more - but "informed checking" rather than trying to catch people out. 	GH- have a process ready for Parkstone. - on going
10. 2013 Nationals - Abersoch	<ul style="list-style-type: none"> • Need to retain the organising team of HW, AS, PD and ML but bring on RW and JMCK to assist with social and marketing. AS going to area next weekend so will check more. AS confirmed schedule - Practice Sunday then racing Mon-Thur. No room for bad weather. ML - could we start on Sunday? AS - club cannot manage due to previous event. HW - go with schedule but keep NOR and ESI flexible to bring forward races. If we get a good day then do more. If we finish early then fine. 	<p>Sailing Team - follow this up and progress</p> <p>Promotional material almost complete - need to finalise NOR for addition into programme</p>

11. Worlds and Nationals 2014	PD will lead team. RW - can we co-opt willing parents to assist? PD - need to talk to ICC Chair to see how much is controlled by ICC and how much by UKNCCA. CC - Spoken to ICC Chair and confirmed we need Opening & Closing Ceremony, AGM for ICC, Parent & Sailor Forum, 5 Jurors of which 2 must be International Jurors. An International Measurer and an International PRO. AS will talk to friend to is Int RO . Promo RO not needed to be International.	PD - further enquiries with ICC - responsibility is down to UKNCCA. Will need to find sponsorship.
12. Class Strategy	<ul style="list-style-type: none"> AS has emailed Pevensey and we have enquiry from Middle Nene. Suggestion to offer them 2 class boats and send a coach up with them for a weekend and then leave boats for couple of months. 	RW - Make contact and offer.. ongoing
13. AOB	<ul style="list-style-type: none"> JMCK - will we re-run Inlands? AS - would like to but calendar too booked to get it as a selector event. Will try to find weekend later in year. SJ - WT Coach? Assume it will be the newly appointed coach? We need to support the Promo's and send them a coach - shows RYA we are supporting future NJS members. AS- agreed and will ask them to assist with funding. CG - costs £15-1700 to send a coach. HW - Need to book WT training quickly. Can we book Burnham? CG - Don't think they can accommodate us? Will also check Bradwell. ML - Bradwell outdoor centre been good in the past. GH - (Post Meeting) CRB now replaced by DBS Data and Barring Service, we have signed up to scheme with the RYA whereby they will do checks and hold information for us. Need to get all Coaches done next year - NJS Coach should be done by RYA. 	<p>Sailing Committee - review this asap if part of WT Selection or not.</p> <p>AS - Talk to RYA - done Jodie and Tom - DONE</p> <p>CG - Check with RCYC and Bradwell - done</p> <p>GH - Re send Welfare Policy with amendments - on going...</p>
14. Next Meeting	<ul style="list-style-type: none"> All agreed to give the Internet Conference Call another go. AS suggested a call soon after Parkstone. Will discuss date and time at next event. 	